

## Extra Time Request Form

- This form is to be completed by all candidates taking an exam who wish to request 25% extra time because English is not their first language.
- This form should be received by BCS 3 working days prior to your exam date (BCS Public Exams only)
- For all On-Line exams please complete and submit this form to [eprofessionalsupport@bcs.uk](mailto:eprofessionalsupport@bcs.uk) **BEFORE** booking your exam date. Once approved you will be provided details on how to proceed to book your exam.  
**Please note:** It may take up to 48 hours to approve your request.
- It is not possible to use translation dictionaries during an online exam.
- Requests for additional time due to an impairment should be completed on the 'Reasonable Adjustments Request Form'.

Name	
Email address	
Contact phone number	
Examination Title	
Exam Location:	<input type="checkbox"/> Pearson VUE Testing Centre <input type="checkbox"/> Remote Proctored/Invigilated <input type="checkbox"/> BCS Public Exam
What is your first language?	

I confirm that the information provided on this form is true and accurate.

Date:

Forms should be returned to [eprofessional@bcs.uk](mailto:eprofessional@bcs.uk)

Please note that your name and contact details will be provided to the 3<sup>rd</sup> party testing centre/invigilator to enable them to deal with your request once approved.